Florida Port Community College Career Center

2745 Oakland Avenue

St. Petersburg, FL 33713

Job openings for the week of June 11 listed by category, job title, and job requirements information.

* Automotive
  + General Mechanic
    - Two years of experience
    - Available weekends
  + Parts
    - One year of experience
    - Computer experience with databases
* Healthcare
  + Visiting Nurse
    - RN required
    - Must provide own transportation
  + Medical Records Technician
    - Two-year medical records degree
    - Good computer skills
* Office
  + Receptionist
    - Good communication skills
    - Will train
  + Office Manager
    - Two years of experience managing large office
    - Good communication skills
  + Data Entry Operator
    - Good computer skills
    - Good typing skills