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| **Josh Hayes** (727) 555 0313  1541 Dearborn Lane, St. Petersburg, FL 33713 jhayes@alcona.net | |
| **Objective** | * Technology writing and editing position in the robotics industry, using research and advanced editing skills to communicate with customers. |
| SUMMARY OF QUALIFICATIONS | * Two years’ experience in robotics lab for Aerospace Instruction Team * Excellent interpersonal and communication skills * Proficiency using Microsoft word * Proficiency using page layout and design software * Fluency in spoken and written spanish |
| EXPERIENCE | **Instructional Lab Assistant**, Florida Port Community College, St. Petersburg, FL July 2013 to June 2015   * Assist robotics professors with sophisticated experiments * Set up robotics practice sessions for aerospace instruction team   **Assistant Executive Editor**, Tech Today Newsletter, St. Petersburg, FL September 2012 to June 2013   * Wrote and edited articles for popular college technology newsletter * Responsible for photo editing, cropping, and resizing photos for newsletter * Received Top College Technology Publication Award   **Teacher’s Assistant**, Florida Port Community College, Aerospace Department, St. Petersburg, FL July 2013 to June 2015   * Helped students with homework, explained assignments, organized materials for professor * Set up robotics lab assignments for students |
| EDUCATION | **University of South Florida, Tampa, FL**  Bachelor of science, Mechanical Engineering, June 2015  **Florida Port Community College, St. Petersburg, FL**  Associate of arts, Journalism, June 2013 |
| HONORS AND ACTIVITIES | * Elected to Pi Tau Sigma, honor society for mechanical engineers * Qualified for Dean’s List, six semesters * Student Mentor, help other students in engineering programs |