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| **Josh Hayes** (727) 555-0313  1541 Dearborn Lane, St Petersburg, FL33713 Jhayes@alcona.net | |
| **Objective** | Technology writing and editing position in the robotics industry, using research and advanced editing skills to communicate with customers. |
| Summary of qualifications | * Two years’ experience in robotics lab for aerospace instruction team * Excellent interpersonal and communications skills * Proficiency using Microsoft word * Proficiency using page ;layout and design software * Fluency in spoken and written Spanish |
| Expierence | * **Instructional lab assistant**, Florida Port Community College, St Petersburg, FL July 2013 to June 2015 * Assist robotics professors with sophisticated experiments * Set up robotics practice sessions for aerospace instruction team * **Assistant Executive Editor**, Tech Today Newsletter, St. Petersburg, FL September 2012 to June 2013 * Wrote and edited articles for popular college technology newsletter * Responsible for photo editing, cropping, and resizing photos for newsletter * Received Top College Technology Publication Award * **Teacher’s Assistant**, Florida Port Community College, Aerospace Department, St. Petersburg, FL July 2013 to June 2015 * Helped students with homework, explained assignments, organized materials for professor * Set up robotics lab assignments for students |
| Education | **University of South Florida, Tampa FL**  Bachelor of Science Mechanical Engineering, June 2015  **Florida Port Community College, St Petersburg, FL**  Associate of Arts, Journalism, June 2013 |
| Honors and activities | * Elected to Pi Tau Sigma, honor society for mechanical engineers * Qualified for Deans List, six semesters * Student Mentor, help other students in engineering programs |