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| **Josh Hayes** (727) 555-0313  1541 Dearborn, Lane St Petersburg FL 33713 jhayes@alcona.net | |
| **OBJECTIVE** | Technology writing and editing position in the robotics industry using research and advanced editing skills to communicate with customers. |
| **SUMMARY OF QUALIFICATIONS** | * Two years’ experience in robotics lab for aerospace instruction team * Excellent interpersonal communication skills * Proficiency using Microsoft word * Proficiency using page layout and design software Fluency in spoken and written Spanish |
| **EXPERIENCE** | **Instructional Lab Assistant** Florida Port Community College, St Petersburg FL July 2013 to June 2015   * Assist robotics professors with sophisticated experiments * Set up robotics practice session for Aerospace Instructor Team   **Assistant Executive Editor**, Tech Today Newsletter, St. Petersburg, FL September 2012 to June 2013   * Wrote and edited articles for popular college technology newsletter * Responsible for photo editing, cropping, and resizing photos for newsletter * Received Top College Technology Publication Award   **Teacher’s Assistant**, Florida Port Community College, Aerospace Department, St. Petersburg, FL July 2013 to June 2015   * Helped students with homework, explained assignments, organized materials for professor * Set up robotics lab assignments for students |
| **EDUCATION** | **University of South Florida Tampa FL**  Bachelor of Science, Mechanical Engineering June 2015  **Florida Port Community College St Petersburg FL**  Associate of Arts, journalism June 2013 |
| **HONORS AND ACTIVITIES** | * Elected to Pi Tau Sigma, honor society for mechanical engineers * Qualified for Deans List, six semesters * Student Mentor, help other students in engineering programs |