|  |  |
| --- | --- |
| **Josh Hayes** (727)-555-0313  1541 Dearborn Lane, St. Petersburg, FL 33713 jhayes@alcona.net | |
| **OBJECTIVE** | Technology writing and editing position in robotics industry, using research and advanced editing skills to communicate with customers |
| **SUMMARY OF QUALIFICATIONS** | * Two years’ of experience in robotics lab for Aerospace Instruction Team * Excellent interpersonal and communication skills Proficiency using Microsoft Word * Proficiency of using page layout and design software * Fluency in spoken and written in Spanish |
| **EXPIRENCE** | **Instructional Lab Assistant**, Florida Port Community College, St. Petersburg, FL July 2013 to June 2015   * Assistant robotics professors with sophisticated experiments * Set up robotics practice sessions for Aerospace Instruction Team   **Assistant Executive Editor**, Tech Today Newsletter, St. Petersburg, FL September 2012 to June 2013   * Wrote and edited articles for popular college technology newsletter * Responsible for photo editing, cropping, and resizing photos for newsletter * Received Top College Technology Publication Award   **Teacher’s Assistant**, Florida Port Community College, Aerospace Department, St. Petersburg, FL July 2013 to June 2015   * Helped students with homework, explained assignments, organized materials for professor * Set up robotics lab assignments for students |
| **EDUCATION** | **University of South Florida Tampa, FL**  Bachelor of Science , Mechanical Engineering, June 2015  **Florida Port Community College, St. Petersburg, FL**   * Associate of Arts, Journalism, June 2013 |
| **HONORS AND ACTIVITIES** | * Elected to Pi Tau Sigma , honor society for mechanical engineers * Qualified Dean’s List, six semesters * Student Mentor , help other students in engineering program |