

CSIT 211-99V Systems Development & Implementation CRN 27551

Spring 2022 - Syllabus v0.1

Section Info:

Section 99V - CRN 27551 - *Online Section*

Course Modality: "Online"

As an online course, there is no lecture. There are slides to look at, and the Instructor has created some (lame) YouTube videos.

As an online course, you will work on the labs independently each week. If you get stuck instead of raising your hand you will send an email to the instructor or drop-in to one of the office hours which will be hosted through Zoom. (links will be added to Canvas later)

This Online Section uses a Learning Management System (LMS) called Canvas.

Version

- Version 0.1 - 1/27/2022 - second draft
- Version 0.0 - 1/6/2022 - First draft

Book Information

OR Spurrier - book info needs to be added here



Systems Analysis and Design, Scott Tilley/Harry J. Rosenblatt, Cengage, 11th Edition
(or 12th edition)

Instructor Info

Name: Stephen T. Brower
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Canvas:

Canvas is the official source for the latest: Syllabus, Class Schedule, Slides, Demos, Homework Assignments, Lab Assignments, Project Assignments, Exam Information

Spring 2022 Office Hours in the Office and via Zoom (1/19 - 5/3):

- Monday / Wednesday 3:00 - 4:30
(zoom links in Canvas in Office Hour module)
- Tuesday / Thursday 5:00 - 6:00
(zoom links in Canvas in Office Hour module)
- and by appointment

Which Email to use and Email Response Time

If you have a question or have an issue submitting an assignment in Canvas, the preferred (fastest) way to contact the instructor is via his preferred email: stephen.brower@raritanval.edu

Over the last several semesters, I found the email system embedded in Canvas frustrating. So please email me at: stephen.brower@raritanval.edu

The goal is to respond in less than 24 hours. Please don't expect a response after 10 pm.

Occasionally there are known exceptions such around Spring Break where a response may take a little longer. If the instructor knows ahead of time there will be a period of unavailability longer than 24 hours, that will be communicated to the class.

Course Overview

Prerequisites: CSIT 132 Systems Analysis & Design and a programming language) This course is a continuation of the Systems Analysis and Design course which focuses on the Development and Implementation process for Information Systems. State-of-the-art design techniques are emphasized. Students produce a usable system with input methods, storage in relational database, and queries and reports for output. System implementation, documentation, integration and maintenance methodologies are explored.

General Education Learning Outcomes

At the conclusion of the course, students will be able to:

1. Apply quantitative reasoning to design, develop and implement an information system that solves the problem of a need for a system by an organization (NJ-GE 2)

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Course Learning Outcomes

At the conclusion of the course, students will be able to:

1. Discuss the major concepts of systems development and implementation including development and processing considerations, implementation planning and database design
2. Describe the Internet client/server architecture needed to support systems development and implementation
3. Generate relational databases in using appropriate tables, forms and reports
4. Design and develop the tools needed in systems development such as data flow diagrams, data dictionaries, network diagrams, and test plans
5. Create and test a system using the tools developed throughout the course

Course Management, Structure and Pace

When this class meets in a classroom, there are approximately four hours a week for 14 weeks. As an online class, the reviewing of the slides, watching videos, and doing the labs would be the four hours of the week

In addition, students should plan on putting in at least two hours of study time for every hour spent in class for lecture. Additionally, students should plan study time of another half hour for every hour spent in lab. Students who are successful in this class typically spend approximately seven hours *outside of class* each week working on the subject. This includes reviewing class notes, reading and studying the textbooks, doing homework and reviewing demos

Additional Software/Computer Requirements (Microsoft Access):

Unless you plan on working in the open lab on campus, you need to be able to use a computer with Microsoft Access.

Note: If we become displaced from campus, the Open Lab may not be available or have reduced hours

Course Routine

The "traditional sections" of the course usually consist of 3 possible segments: Lecture, Lab Lecture, and Lab Time

As an online course, there is no Lecture. But there are slides to look at, and the Instructor has created (will create) some (lame) YouTube videos.

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As an online course, there is no Lab Lecture. Any extra guidance for the labs will either be embedded in the instructions for the lab or in an accompanying video

As an online course, you will work on the labs independently. If you get stuck instead of raising your hand you will send an email to the instructor or drop-in to one of the office hours which will be hosted through Zoom. (links will be added to Canvas later)

I plan to treat this course like it meets once a week on Thursday evenings. I will only use Thursday night each week for due dates for the assignments. So assignments are due on Thursdays but can be submitted early.

Grade Determinants:

Item	Percent
Homework	10%
Systems Development & Implementation Labs	15%
Access Labs	15%
Project	20%
Mid-Term Exam	20%
Final Exam	20%

Grade	% Range
A	89.5-100.0+
B+	86.5-89.4
B	79.5-86.4
C+	76.5-79.4
C	69.5 - 76.4
D	59.5 - 69.4
F	0 - 59.4

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Homework

Homework will be just short answer questions.

A long time ago, homework was both short answer questions and problem based questions. Based on the success of what I have done in other classes, last semester, I moved the problem based questions into a new category Systems Development & Implementation Labs and made the homework just short answer questions.

The Homework will be posted in Canvas. Homework must be submitted electronically via Canvas as a document saved as a **.docx** or **.rtf** file.

Systems Development & Implementation Labs

It is envisioned that most of the Systems Development & Implementation Labs will be based on the “theory” of Systems Development & Implementation that is covered from the book.

The Systems Development & Implementation Labs Labs will be posted in Canvas. The format and submission media will vary as some may require “drawing”, but they will be submitted via Canvas

Access Labs

Since some of the topics will be on designing databases, reports, and forms, Access will be used for hands-on practice on these topics. There will be individual labs that will focus on aspects of Access.

The Access Labs will be posted in Canvas. Access Labs must be submitted electronically via Canvas; the .accdb database will be attached.

Project

The Project is an individual Project. The Project will be in three parts. Part 1 will be the pitch for the idea for the project. Part 2 will be a number of design elements and a database with sample data. Part 3 will be the final database.

The submission medium for the 3 parts will be different, but for the final part, the .accdb database will be attached in Canvas.

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Exams

Note the Class Schedule for the due dates for the exams.

Exams must be completed by the date due. The exams will be posted at least a week before they are due.

The exams will be completed in Canvas.

Cheating Policy - *Don't cheat!*

Cheating is not allowed on Homework, Access Labs, and Exams. All parties involved in cheating will receive a 0 and will be reported to the dean. Excessive cheating within the class can result in an F for the course. Excessive cheating at RVCC can result in expulsion. Consult your student manual.

Late Policy

Don't submit work late!

According to the RVCC Catalog, students are not to be penalized for 1 week of absences. To accommodate this, at the end of the semester the lowest Homework, the lowest Systems Development & Implementation Labs and the lowest Access Lab will be dropped.

"Life Happens"

According to the RVCC Catalog, students are not to be penalized for 1 week of absences. To accommodate this, at the end of the semester the lowest homework, the lowest Systems Development & Implementation Labs and the lowest Access Lab will be dropped. That handles "life happening".

Extra Credit

Some exams/homework/labs/projects contain extra credit questions/opportunities. Other than that, no extra credit opportunities will be provided.

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For example, if you choose not to submit ANY homework and then in April you ask for "Extra Credit" to make up for the missed homework, the answer is NO.

Attendance (Presence)

"Presence" for an online course will be based on submission of assignments. If there are three assignments due for a week and one is submitted, that counts as "present"

For the record, the policy is: Students are expected to attend all classes for every course in which they are enrolled. To accommodate students' reasonable, personal situations that might prevent them from attending classes, each student is entitled to excused absences amounting to the equivalent of one week's class time in a semester. Absences in excess of this standard are handled individually by each faculty member. A student with absences amounting to one-fifth or more of the term's lecture or laboratory classes is subject to administrative withdrawal by the Dean of Instruction upon the recommendation of the faculty member.

Open Labs

For the schedule of the open computer labs for Spring 2022 Semester (see: <https://www.raritanval.edu/reopen-technology>)

Note: If we become displaced from campus, the Open Lab may not be available or have reduced hours

Delayed Opening:

If the College announces a delayed opening at any location due to inclement weather or other emergency situation, all offices will be closed and all College classes and/or other activities will be suspended at that location until the delayed opening time.

As an online class, a delayed opening won't affect any class time, but those using the open lab could be impacted..

Children's Campus

The Children's Campus at RVCC offers on-campus childcare to student-parents while they go to class, study, complete coursework or work during the week. Spaces are limited. Call 908 – 231 – 8807 or visit their webpage for more information.

<https://www.raritanval.edu/childrens-campus/childcare-preschool>

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Transfer & Career Services

The RVCC Career Services Faculty and staff educate and support students in their career and life planning and prepare them for lifelong success. The office helps students build confidence and overcome obstacles, connect academic and co-curricular experiences, develop professional success skills, gain career related experiences, and create a powerful, personal digital identity. We offer career counseling and coaching, skills assessments, guided career exploration and decision-making; resume and cover letter review, assistance with internship and job searches, interview preparation, access to mentors and career connections, employer insights programs, and many more opportunities to prepare for your future.

It's never too early to begin exploring! Start your personal and professional journey, bridge your academic and professional life.

Connect with Career Services (

https://commons.raritanval.edu/studentsev/career_serv/pages/index.aspx) and Visit our YouTube Channel. (<https://www.youtube.com/channel/UCbicXNnj09BrdD1ArmStK8Q>)

Campus Resource Center & Food Pantry

Any student who has difficulty accessing sufficient food to eat, stable housing, or meeting other basic needs, and believes this may affect performance in this course, is urged to contact me (your professor) or the campus Resource Center for support. The Resource Center and Food Pantry is located behind the Student Lounge/Game Room on the second floor of College Center, across from the cafeteria. For more information contact the Resource Center and Food Pantry at: ResourceCenterAndFoodPanty@raritanval.edu . For a video of what services are available, please watch: <https://www.youtube.com/watch?v=YfpbfSoGGK4>

Center for Accessibility and Inclusive Education

Reasonable Accommodation: Raritan Valley Community College offers reasonable accommodations and/or services to persons with disabilities. Any student who has a documented disability and wishes to self-identify should contact the Center for Accessibility and Inclusive Education at (908) 526-1200 ext. 8534, or email caie@raritanval.edu.

Accommodations are individualized and in accordance with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. To receive accommodations, students must be registered with the Center Accessibility for Inclusive Education. Students should register with the office as soon as possible. No accommodation is official until the Accommodation Letter is issued from the student to their instructor.

Support Services

“As a student you may experience a range of issues that can cause barriers to learning. We care about your overall well-being and RVCC Counseling Services is here to help with any issues you may experience”.

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If you are experiencing suicidal thoughts, personal distress, and/or addictions:

Counselors are available during business hours in the Advising and Counseling Services (ACS) suite, 1st Floor, College Center. Personal crises are a priority in ACS and all services are free and confidential.

For appointments, call (908)526-1200 X8336 or email counselors at personalcounseling@raritanval.edu. Emails will not be checked outside of the hours of operation. After hours, or during college breaks or closures contact: **Psychiatric Emergency Screening Services (PESS) at 908-526-4100 (24/7) or dial 911 and go to your nearest emergency room.**

On and Off Campus Resources:

<https://commons.raritanval.edu/studentserv/conduct/Pages/Emergency-Contacts.aspx>

N.J. HOPE LINE at 855-654-6735 for peer support and suicide prevention hotline;

REACH NJ at 844-732-2465 for help navigating/accessing treatment for addiction

Student Handbook

You are responsible for all policies stated in the Student Handbook, including Academic Integrity Policy and Code of Student Conduct.

See: https://commons.raritanval.edu/studentserv/conduct/pages/Policies_and_Documents.aspx

Withdrawal Procedure

See school's web page for Spring 2022 Withdrawal and Refund Schedule and Refund Info (see:

https://commons.raritanval.edu/admin/finance/Documents/Spring%202022%20WithdrawalRefundSchedule%20and%20Enrollment_Payment%20Calendar%20REVISED.pdf)

(see: https://commons.raritanval.edu/admin/finance/Pages/refund_info.aspx)

Class Schedule

Please see the Class Schedule for the listing of lecture topics and timing of homework / labs / projects / exams

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